

Leeds University Union

Risk Assessment

Name of Group	Atheist Society		Date of Assessment	18/02/2010		
Hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?			
			Action required	By whom	when	Done
Diesel generator	Electrocution when setting up the electronics	Committee members are issued with safety guidance	Engineer to manage use of generator. Barrier erected around it.	Norman Ralph	All week	
Refuelling generator	Fuel may be spilt when refuelling the generator	Purchased funnel to use when refuelling	Lay a protective cover on the ground when refuelling	Norman Ralph	All Week	
Storing fuel	Diesel could explode and kill people	All storage containers are metal	Ensure diesel is stored away from the generator, in a designated place off campus	Shift manager	All week	
Trailing cables	Someone could trip over one	Cables should be hung out of the way	Cables should be securely taped	Shift manager	All week	

Carried out by

Review Date

		or taped down	down			
Hot liquids	A hot liquid could be spilt and scald someone	Committee members are issued with safety guidance	Visitors should be kept away from the drinks preparation area	Shift manager	All week	
Drink preparation	Drink preparation area could become unsanitary if not kept clean.	Head of refreshments is being food health & safety trained. Other committee members have already been food health & safety trained	Regular checks performed of the drinks preparation area.	Shift manager	All week	
Threats from the religious community	In previous years members of the religious community have taken exception to our activities.	Committee members are issued with guidance on staying safe	Ensure there are always at least two members of staff in the tent when open. Contact the police and campus security if necessary.	Shift manager	All week	

Erection of marquee	Marquee company may erect it in an inappropriate place or not carry out a land survey	Obtained health and safety policy of the company	Meet the company on site to ensure compliance and ground survey is carried out.	Nicola Jackson	Saturday	
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